

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, October 7, 2021

COMMISSIONERS PRESENT		STAFF PRESENT	
City of Charlottesville		Christine Jacobs, Interim Executive Director	x
Michael Payne	x	David Blount, Deputy Director/Legislative Director	x
Rory Stolzenberg	x	Don Reed, Finance Director	
Albemarle County		Sandy Shackelford, Planning/Transportation Director	x
Ned Gallaway		Ian Baxter, Planner II	
Donna Price	x	Shirese Franklin, Planner II	x
Fluvanna County		Dominique Lavorata, Planner I/Legislative Aide	
Tony O'Brien	x	Lucinda Shannon, Senior Regional Planner	
Keith Smith, Treasurer	x	Sara Pennington, TDM/Rideshare Program Manager	
Greene County		Gretchen Thomas, Administrative Assistant	
Dale Herring, Vice Chair	x		
Andrea Wilkinson	x		
Louisa County		GUESTS/PUBLIC PRESENT	
Bob Babyok	x	Sean Tubbs, Independent Journalist	x
Tommy Barlow	x	Tammy Purcell	x
Nelson County		Ginny Bixby, Daily Progress	
Jesse Rutherford, Chair	x	Ernie Reed, Nelson County Board of Supervisors	x
Dylan Bishop			

Note: The City of Charlottesville has declared a local state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location in the city. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § [2.2-3708.2](#). A recording of the meeting was made available to the public on October 8, 2021 at <https://www.youtube.com/channel/UCOuHJzpRDV6rnplep2Lxj0Q>.

1. CALL TO ORDER:

The Thomas Jefferson Planning District Commission (TJPDC) Commission Chair, Jesse Rutherford, presided and called the meeting to order at 7:00 pm. Sandy Shackelford read the Notice of Electronic Meeting and Commissioner and Public Protocol, took attendance by roll call, and certified that a quorum was present.

2. MATTERS FROM THE PUBLIC:

- Comments by the Public:** None
- Comments provided via email, online, web site, etc.:** None

3. PRESENTATIONS:



a. Virginia Telecommunication Initiative (VATI) Update

David Blount shared an update on the VATI application that TJPDC submitted in conjunction with Firefly Fiber Broadband. He noted that other service providers are able to submit challenges to the proposed service areas by October 21, with rebuttals due in November. Award announcements are expected in December. TJPDC will administer the grant on behalf of 13 localities.

b. Redistricting

David Blount explained the timeline and process for approving the state redistricting maps. Mr. Blount reviewed two of the proposed House of Delegate and two of the proposed Senate maps relevant to the TJPDC region.

4. CONSENT AGENDA: Action Items

a. Minutes of September 3, 2021

b. Minutes of September 21, 2021 Special Meeting

Motion/Action: On a motion by Dale Herring, seconded by Andrea Wilkinson, the Commission unanimously approved the minutes of the September 3, 2021 regular meeting and the minutes of the September 21, 2021 special meeting.

c. Monthly Financial Report

- i. August Dashboard Report
- ii. August Profit & Loss Statement
- iii. August Balance Sheet
- iv. August Accrued Revenues Report

Motion/Action: On a motion by Keith Smith, seconded by Dale Herring, the Commission unanimously accepted the monthly financial report as presented.

5. RESOLUTIONS:

a. FY23 Projected Budget Resolution

Motion/Action: On a motion by Dale Herring, seconded by Keith Smith, the Commission unanimously approved the resolution for the FY23 projected budget.

b. Resolution for Adopting the Thomas Jefferson Solid Waste Planning Unit (TJSWPU) 2021-2026 Solid Waste Management Plan

Motion/Action: On a motion by Donna Price, seconded by Rory Stolzenberg, the Commission unanimously approved the resolution to adopt the TJSWPU 2021-2026 Solid Waste Management Plan.

6. NEW BUSINESS:

None

7. EXECUTIVE DIRECTOR'S REPORT:

a. Monthly Report: Christine Jacobs provided updates on: program staffing; legislative program initiatives in preparation for the next General Assembly; the fall Housing Speaker Series; participation in the Virginia Governor's Housing Conference; progress-to-date on the Virginia Housing PDC Grant project selection process; the Virginia Eviction Reduction Pilot planning grant; FFY21 Housing Preservation Grant funds award; annual Rivanna River Basin Commission Board meeting and Conference; submission of the 2022 Watershed Improvement Program Scope of Work; completion of Nelson County Transportation Alternatives Program grant applications; consultant selection for RideShare marketing guidance development; North 29 Corridor Study public meeting; and the Regional Transit Vision Plan.

8. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction: Each Commissioner was invited to share updates from their jurisdictions.

b. Next Meeting: November 4, 2021

ADJOURNMENT:

Motion/Action: On a motion by Tony O'Brien, seconded by Keith Smith, the Commission unanimously voted to adjourn the October 7, 2021 Commission meeting at 8:09 pm.

Commission materials and meeting recording may be found at www.tjpd.org